

TRI-COUNTY COMMUNITY SCHOOL DISTRICT

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**BUS DRIVER
REGULAR ROUTE
TIME SHEET FOR**

The Pay Period Ending: _____

BUS DRIVER'S TIME CARD - ACTIVITY TRIPS	05 min. = .08	25 min. = .42	45 min. = .75
	10 min. = .17	30 min. = .50	50 min. = .83
	15 min. = .25	35 min. = .58	55 min. = .92
	20 min. = .33	40 min. = .67	60 min. = 1.0
For the Pay Period Ending: _____			

Date	Activity	Field Trip	Non Schl	Description of Event/Activity	At - Where Traveled To	TOTAL MILES DRIVEN	Time Left from Attendance Center	Time Returned To Attendance Center	Total Travel Time		Total Students Transported		Total Hours Payable	
Totals														

Both the supervisor and employee **MUST SIGN** the completed time card before an employee will be paid.

X _____ (_____) X _____ (_____)
Employee's signature Supervisor's Signature
Date Date