Early ACCESS

www.gpaea.org

Laily Mode	Laily Modes	Laily 7100L00
Your IFSP Team	Your IFSP Team	Your IFSP Team
Child	Child	Child
Parent(s)	Parent(s)	Parent(s)
Service Coordinator (SC)	Service Coordinator (SC)	Service Coordinator (SC)
Contact/Telephone Number	Contact/Telephone Number	Contact/Telephone Number
Early Childhood Specialist (ECS)	Early Childhood Specialist (ECS)	Early Childhood Specialist (ECS)
Contact/Telephone Number	Contact/Telephone Number	Contact/Telephone Number
Other possible participants:	Other possible participants:	Other possible participants:
Occupational Therapist (OT)	Occupational Therapist (OT)	Occupational Therapist (OT)
Physical Therapist (PT)	Physical Therapist (PT)	Physical Therapist (PT)
Speech-Language Pathologist (SLP)	Speech-Language Pathologist (SLP)	Speech-Language Pathologist (SL
Hearing/Vision	Hearing/Vision	Hearing/Vision
Other	Other	Other
Other	Other	Other
Great Prairie AEA Iowa Family & Educator Partnership	Great Prairie AEA Iowa Family & Educator Partnership	Great Prairie AEA Iowa Family & Educator Partnership
	Child  Parent(s)  Service Coordinator (SC)  Contact/Telephone Number  Early Childhood Specialist (ECS)  Contact/Telephone Number  Other possible participants:  Occupational Therapist (OT)  Physical Therapist (PT)  Speech-Language Pathologist (SLP)  Hearing/Vision  Other  Other  Great Prairie AEA  lowa Family & Educator	Child Child  Parent(s) Parent(s)  Service Coordinator (SC)  Contact/Telephone Number  Early Childhood Specialist (ECS)  Contact/Telephone Number  Contact/Telephone Number  Contact/Telephone Number  Contact/Telephone Number  Contact/Telephone Number  Other possible participants:  Occupational Therapist (OT)  Occupational Therapist (PT)  Physical Therapist (PT)  Speech-Language Pathologist (SLP)  Hearing/Vision  Other  O

Early ACCESS

www.gpaea.org

Early ACCESS

www.gpaea.org

Early ACCESS

www.gpaea.org



# Procedural Safeguards Manual for Parents

(Parental Rights in Early Intervention)



## Procedural Safeguards Manual for Parents

(Parental Rights in Early Intervention)

**Key Issues for Parents** 

pg. 1

pg. 2

pg. 3

pg. 4

pg. 5

pg. 9

pg. 10

pg. 12

pg. 26

Introduction

Records

Meetings

Important Definitions

Informed Consent

Prior Written Notice

Confidentiality of Information/

Parents & Surrogate Parents

System of Payments Policies

Options for Resolving Disagreements



# Procedural Safeguards Manual for Parents

(Parental Rights in Early Intervention)



## Procedural Safeguards Manual for Parents

(Parental Rights in Early Intervention)

### **Key Issues for Parents**

Introduction	pg. 1
Important Definitions	pg. 2
Informed Consent	pg. 3
Prior Written Notice	pg. 4
Confidentiality of Information/	
Records	pg. 5
Meetings	pg. 9
Parents & Surrogate Parents	pg. 10
Options for Resolving	
Disagreements	pg. 12
System of Payments Policies	pg. 26

**Great Prairie AEA** 

**Iowa Family & Educator Partnership** 

Kelly Wallace, Coordinator

641-682-8591 ext. 3034

kelly.wallace@gpaea.org

**Burlington GPAEA** 

**Eastern Region** 

Annette Clarahan, Coordinator

641-682-8591 ext. 5517

annette.clarahan@gpaea.org

Ottumwa GPAEA

Western Region

## Great Prairie AEA

**Iowa Family & Educator Partnership** 

### Kelly Wallace, Coordinator

641-682-8591 ext. 3034 kelly.wallace@gpaea.org Burlington GPAEA Eastern Region

### Annette Clarahan, Coordinator

641-682-8591 ext. 5517 annette.clarahan@gpaea.org Ottumwa GPAEA Western Region

### **Key Issues for Parents**

introduction	pg. 1
Important Definitions	pg. 2
Informed Consent	pg. 3
Prior Written Notice	pg. 4
Confidentiality of Information/ Records	pg. 5
Meetings	pg. 9
Parents & Surrogate Parents	pg. 10
Options for Resolving Disagreements	pg. 12
System of Payments Policies	pg. 26

## Great Prairie AEA Iowa Family & Educator Partnership

### **Kelly Wallace, Coordinator**

641-682-8591 ext. 3034 kelly.wallace@gpaea.org Burlington GPAEA Eastern Region

### **Annette Clarahan, Coordinator**

641-682-8591 ext. 5517 annette.clarahan@gpaea.org Ottumwa GPAEA Western Region

### **Key Issues for Parents**

Introduction	pg. 1
Important Definitions	pg. 2
Informed Consent	pg. 3
Prior Written Notice	pg. 4
Confidentiality of Information/ Records	pg. 5
Meetings	pg. 9
Parents & Surrogate Parents	pg. 10
Options for Resolving Disagreements	pg. 12
System of Payments Policies	pg. 26

## Great Prairie AEA Iowa Family & Educator Partnership

### Kelly Wallace, Coordinator

641-682-8591 ext. 3034 kelly.wallace@gpaea.org Burlington GPAEA Eastern Region

### Annette Clarahan, Coordinator

641-682-8591 ext. 5517 annette.clarahan@gpaea.org Ottumwa GPAEA Western Region

It is the policy of the Great Prairie Education Agency not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Nathan Wood, 2814 N. Court, Ottumwa, 1A 52501, (641) 682-8591 x5512, nathan.wood@gpaea.org (employment practices) or Angela Livezey, 2814 N. Court, Ottumwa, 1A 52501, (641) 682-8591 x5302, angela livezey@gpaea.org (educational programs).

It is the policy of the Great Prairie Education Agency not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Nathan Wood, 2814 N. Court, Ottumwa, 1A 52501, (641) 682-8591 x5512, nathan.wood@gpaea.org (employment practices) or Angela Livezey, 2814 N. Court, Ottumwa, 1A 52501, (641) 682-8591 x5302, angela livezey@gpaea.org (educational programs).

It is the policy of the Great Prairie Education Agency not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Nathan Wood, 2814 N. Court, Ottumwa, IA 52501, (641) 682-8591 x5512, nathan.wood@gpaea.org (employment practices) or Angela Livezey, 2814 N. Court, Ottumwa, IA 52501, (641) 682-8591 x5302, angela.livezey@gpaea.org (educational programs).

It is the policy of the Great Prairie Education Agency not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Nathan Wood, 2814 N. Court, Ottumwa, IA 52501, (641) 682-8591 x5512, nathan.wood@gpaea.org (employment practices) or Angela Livezey, 2814 N. Court, Ottumwa, IA 52501, (641) 682-8591 x5302, angela.livezey@gpaea.org (educational programs).