

# Special Programs and Features

## **Book Fair:**

Book fairs are held in the fall and spring. Proceeds from the fairs are used to purchase books for the elementary school library. At the book fair, students and parents are given the opportunity to view and purchase the books. Hours are scheduled after school and in the evening on several days so parents can visit the fair to view/purchase books.

## **Catholic Schools Week:**

This week long, nation-wide observance celebrates Catholic education and helps the public focus on the contributions Catholic schools make to our country. It takes place the last week in January. Each year, a nation wide theme is adopted in which daily activities are planned by staff and students. These special activities during the week help everyone celebrate as we recognize the importance of Catholic schools in our local, state and national communities.

## **Discipline Policy:**

The discipline policy is based on Christian principles to instill respect and consideration for the dignity of self and others.

## **Health Screening:**

Vision and hearing screening for students are conducted annually by local agencies.

## **Music Programs/Musicals:**

The elementary students showcase their vocal and instrumental talents at two concerts during the year – one in December and one in the spring. The Home and School Association assists with these programs by decorating the stage, helping coordinate costumes and props, and serving cookies and beverages in the cafeteria following the programs.

The Middle/Sr. High school students have several musical programs throughout the course of the year, including fall, December and spring concerts. The drama and music clubs schedule various productions during the year, including the school musical. The Music and Fine arts Boosters assist with the school music programs and activities throughout the year.

## **Newsletters/Website:**

Monthly school wide newsletters are mailed home with tuition statements July – May. The Development Office emails a “Thursday Folder” which contains upcoming notices, updates and event information. Information can be accessed on the school website as well at: [www.burlingtonnotredame.com](http://www.burlingtonnotredame.com).

## **Non-Catholic Students:**

Students of all faiths are welcome at Burlington Notre Dame. The school system’s moral and ethical values and much of its religious instruction are common to any Christian faith. Non-Catholic students are required to attend religion classes and are encouraged to share their faith experiences.

## **Notre Dame Foundation:**

The purpose of the foundation is to provide financial support to Notre Dame Schools. The foundation receives donations that are designated to one of six funds: Capital Improvement, Curriculum Fund, Faculty Support Fund, Restricted General Fund, Unrestricted General Fund and St. Jude Tuition Assistance. The principal of these funds is restricted and only the interest earned is distributed to the schools. This financial support greatly impacts the teachers and students.

## **Red Ribbon Week:**

This is a community wide event held in the fall that is individually coordinated by each school. Red Ribbon week focuses on educating children about the dangers of drug use and on promoting healthy life choices. There are a variety of school-based activities and opportunities for discussion during the week.

## **School Bus Transportation:**

The Burlington Community School District provides free transportation for eligible students in grades K-12. To qualify, students in grades K-4 must live 1 mile or more from Notre Dame; students in grades 5-8 must live at least 2 miles from school and 9-12 students must live 3 miles or more from Notre Dame. For more information, call 753-1444.

**National School Lunch Program:**

Nutritionally balanced meals are available to all students, preschool through grade 12. Free and reduced-priced lunches are available for those who qualify and are approved.

**Spiritual/Weekly Mass:**

The curriculum includes a Catholic approach with formal religious instruction, regular school Masses and liturgical activities, plus classroom visits by vocational religious speakers. Mass is celebrated once a week for grades K – 5 in the elementary school gymnasium. This Mass is a scheduled community Mass and adults are encouraged to attend. Generally, students in grades K-12 attend “all school” Masses three times per month. Teachers plan these liturgies with their classes, and students function as servers, lectors and song leaders.

**Volunteer Opportunities:**

Parents and other family members, as well as parishioners are needed to volunteer their time, talent and treasure through a variety of activities. Classroom learning projects, playground supervision, extracurricular activities, fundraising, chaperoning, office work and building maintenance and repair are just some of the opportunities available to those who wish to take an active role in our school community.

**Athletics:**

Students can begin participating in interscholastic basketball in the 5<sup>th</sup> grade. At the middle school level, the variety of available sports includes soccer, track, football, volleyball, basketball, and cheerleading. Wrestling, tennis, swimming, cross country, golf and dance team are also available to sr. high school students.

## A Tradition of Excellence

The tradition and the practice of our school system are to provide each student with a total Christian learning experience. While academic achievement will always remain our principal goal, we offer the opportunity and encourage our students to be involved in a variety of activities, including music, student council, scouting, a number of clubs from ecology to Grade A Plus and athletics. We are a family, helping and supporting one another, working to be the best that we can be. We are more than just a school system. Come see for yourself.

### **History:**

The roots of the Burlington Notre Dame Catholic School system go back to the late 1800s. Each of the three parishes in Burlington operated its own elementary school before the turn of the century. Shortly after the founding of St. Mary Parish in West Burlington, an elementary school was also established in that community. Catholic secondary education has always been a joint parish venture, with forerunners of the present high school being Lourdes Academy, St. John's Commercial School, St. Paul's High and Burlington Catholic High School.

In 1969, the four parishes merged their operations under a central board of pastors and lay representatives. Thus, began Burlington Area Catholic Schools, with its three attendance centers – St Paul's, St. John's and Notre Dame.

In May of 1996, the ground-breaking ceremony was held for the new Notre Dame Elementary School at 700 S Roosevelt. All elementary grades and preschool at St. Paul's and St. John's moved to the new 2.5 million dollar facility for the 1997 fall semester.

In November 2001, the School Board and the Regional Parish Councils approved a name change for the school system from Burlington Area Catholic Schools to Burlington Notre Dame, Inc. – moving toward the future with one name and one goal – to provide quality education in a Christian atmosphere.

### **Accreditation and Size:**

Ours is a total preschool through 12<sup>th</sup> grade school system. Our preschool is licensed by the Department of Human Services. The school system is fully accredited by the Iowa Department of Education, the Diocese of Davenport and the National Catholic Education Association. It serves our two local parishes and their outlying communities, with a total enrollment of 400.

### **Philosophy:**

Burlington Notre Dame exists because we believe that God has a central place in the education of our children. As Christians, we believe in Jesus Christ as Lord, and we strive to carry out His last command to "go forth and teach all nations." We seek to build a Christian community through word and example. We recognize that education is a lifelong process, and that our school is a facilitator in encouraging each individual to grow in knowledge and faith.

### **Governance:**

Burlington Notre Dame is under the jurisdiction of the Diocese of Davenport. There is the local governance board comprised of voting and non voting members including two parish priests, 6 lay persons elected from each of the two parishes served by the school system, administrators and teacher representatives. These lay members are seated on a staggered basis, following annual parish selections. Each member serves a three year term of office.

### **Operating Revenues:**

Approximately 20 percent of the money used to operate Burlington Notre Dame is derived from parish assessments. The remaining funds are obtained primarily through tuition (62 percent) and fundraising and gifts (7 percent). The Notre Dame Foundation was organized to provide added funds (11%) for the school system.

### **Student Registration:**

Registration takes place in late winter/early spring. New students may enroll at any time by making an appointment with the school principal. All transfer students must have their past school records forwarded to Burlington Notre Dame. Final registration for grades 7-12 occurs in early August in order to finalize academic schedules.

### **Health Requirements:**

School officials will request an up-to-date certificate of health, and verification that the student has been immunized against diphtheria, pertussis, tetanus, poliomyelitis, rubeola and rubella. Exceptions to these requirements may only be allowed for medical or religious reasons as outlined in the Iowa Code



## Fundraising

### **Fun Fest:**

This fall festival is coordinated and sponsored by the Parent Teacher Organization and is one of the biggest fundraisers for the organization. Proceeds are used to contribute to and maintain the playground, as well as provide educational support in our classrooms. This family focused carnival is held in the school gymnasiums. Volunteers are always needed and welcomed.

### **God's Portion Day:**

God's Portion Day is held in the spring and is a major fund-raising event for Notre Dame Schools that involves the whole community. This event is centered around a large live auction where local businesses, parents and parishioners donate items. Traditionally, the kindergarten classes have made quilts that have proven to be quite popular auction items. Breakfast is served in the morning and lunch is served all afternoon. A raffle drawing is held offering a "large ticket" top prize and several smaller prizes. Elementary and middle/senior high school students also help raise money for the event through various activities that include school bake sales, student auction and raffle ticket sales. The success of God's Portion Day depends on the efforts of our total school community. It is a fun day that you won't want to miss!

### **Scrip:**

The Scrip program uses gift certificates bought from local and national businesses. Notre Dame purchases these gift certificates at a discount and sells them to families and friends for the full value. The discounts range from 2-25% of the face value. 2% of your total Scrip purchases go toward a credit on your Notre Dame tuition. Scrip sales between April 1<sup>st</sup> and March 30<sup>th</sup> will be credited on your final May tuition statement.

### **Pot O' Blue & Gold:**

Each summer, the Notre Dame Foundation begins the Pot O' Blue & Gold Raffle ticket sale. Each family is encouraged to sell these \$100 raffle tickets. A limited number of tickets are sold which helps increase the odds of winning one of many cash prizes ranging from \$200 to the grand prize of \$100,000. The proceeds from this event go toward the Notre Dame Foundation Faculty Support Fund, curriculum, technology and the general budget.



## Advantages and Achievements

- Fully accredited by the State of Iowa Board of Education
- Junior Iowa Assessment scores ranked in the top 10 percent of all Iowa high schools
- All faculty are Iowa certified
- A Christian environment, incorporating Catholic beliefs and principles into all phases of the educational process
- Dedicated, caring faculty and staff
- A curriculum built around the basics
- Curriculum revisions and technology updates made regularly. Notre Dame is a 1:1 school
- Rigorous curriculum for college-bound students
- Challenging activities promoting individualized acceleration and achievement
- Student achievement on the Iowa Assessment Tests, the PSAT and the ACT is consistently above national averages.
- A senior high curriculum featuring more than 65 courses in 11 instructional areas.
- Development of enthusiasm for lifelong learning with 98% of Notre Dame High School graduates entering a college
- High School classes designed as college preparatory courses with requirements generally exceeding the admission policies of virtually all universities.
- A strong discipline policy that instills respect and responsibility
- A well, established chapter of the National Honor Society and strong Student Council leadership
- Healthy school spirit and high student morale reflected in low rates of absenteeism, vandalism, dropouts and substance abuse incidents
- Continual emphasis on recognizing students achievement
- Quarterly Honors recognition program for Honor Roll Students
- Excellence in Speech, Music & Band with numerous Division I ratings in state competition.
- Day Care, Preschool, Elementary, Middle and Senior High School all located on the same campus
- A strong interscholastic athletic program





## Organizations

### **Booster Clubs:**

Notre Dame Booster organizations include the Athletic Boosters and Music and Fine Arts Boosters. Volunteers provide their time and talent to raise funds and support for these booster clubs.

### **Parent Teacher Organization:**

This is a volunteer organization in which all parents of Notre Dame Middle School, Elementary and Pre-School students are members. PTO meets twice throughout the school year and supports the educational needs of the children through various fundraisers and volunteer efforts. The major fundraising event is Fun Fest held each fall. The proceeds from the Home & School Association fundraising help maintain our playground and purchase supplies for our classrooms that are not in the operating budget.

### **School Board of Education:**

The school board meets on the 4<sup>th</sup> Monday of every month at 6 pm in the high school library. The meetings are open and parents are encouraged to attend. Meeting minutes are posted on the school website. There are 5 committees that fall under the direction of the School Board of Education: Building & Grounds, Policy, Finance, Marketing and School Improvement Advisory. Membership on these committees includes board and non-board members.

### **Scouts – Boy and Girl:**

There are active scouting troops available for all age levels of Notre Dame students.



# Fee Schedule/Registration Form

## BURLINGTON NOTRE DAME, INC. 2021 - 2022 TUITION AND FEE SCHEDULE

**Registration Fee:** \$25 non-refundable fee per student if paid on or before May 3, 2021  
\$50 non-refundable fee per student after May 3, 2021.

**Fees:** Fourth and subsequent students pay full fees at the rate below.  
Third student pays ½ fees at the following rate.

Kdg.	\$248	Kdg.	\$23/month
Grade 1-5	\$260	Grade 1-3	\$24/month
Grade 6-8	\$333	Grade 6-8	\$30/month
Grade 9-12	\$360	Grade 9-12	\$33/month

**Graduation Fee** \$50 payable in the spring prior to graduation (grade 12 only)

	Preschool					Grade K	Grade 1-3	Grade 4-5	Grade 6-8	Grade 9-12
	2 Day	3 Day	5 Day							
<b>Annual Base Tuition:</b>	\$1065	\$1,315	\$1,955	\$4,280	\$4,553	\$5,382	\$6,212	\$7,243		
Monthly Tuition (11 months)	\$ 97	\$120	\$178	\$ 389	\$ 415	\$ 490	\$ 565	\$ 658		
Monthly ½ Tuition (11 months)	N/A	N/A	N/A	\$ 195	\$ 208	\$ 245	\$ 283	\$ 330		
<b>Divine Mercy Discount:</b> (subtract)	N/A	N/A	N/A	\$1,254	\$1,344	\$1,704	\$2,048	\$2,465		
<b>*Divine Mercy Parish Subsidized Tuition:</b>	0	0	0	\$3,026	\$3,209	\$3,678	\$4,164	\$4,778		
Monthly Tuition (11 months)				\$ 275	\$ 292	\$ 335	\$ 380	\$ 434		
Monthly ½ Tuition (11 months)				\$ 138	\$ 146	\$ 167	\$ 190	\$ 217		
<b>**Family Discount:</b>										
Second Student (subtract)	0	0	0	0	0	0	0	0		
Third Student (½ tuition + ½ fees)	0	0	0	½	½	½	½	½		
Additional Students (free tuition + full fees)	0	0	0	free	free	free	free	free		

**\* Divine Mercy Subsidized Tuition:** To qualify for the Divine Mercy Parish subsidized tuition, you must be a registered, active and contributing member of Divine Mercy Parish.

**\*\*Family Discount:** To be eligible for multi-student discounts, the students MUST be able to be claimed as dependents on the parent's (or other payer's) Federal Income Tax Return for the prior year. Any family seeking this discount may be required to provide proof of eligibility.

**Payment Terms:** Monthly tuition payments will be July 2021 - May 2022 (11 payments) by automatic debit from a checking or savings account. Families that pay tuition annually by August 16, 2021 receive a 3% discount. Families that pay semi-annually by August 17, 2021 and January 15, 2022 receive a 2% discount.



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## Grades 9-12

702 S Roosevelt Avenue

Notre Dame High School

754-8431

Principal: Mr. William Maupin Assistant Principal: Ms. Judi Simon

### A Memorable Experience

Notre Dame faculty and students seek to build a Christian community through word and example and to help each other to become all that God wants them to be.

The high school years represent a special time in the student's life. Notre Dame provides a creative blend of religious, academic and social experiences which serve to make these years truly memorable. This mix of activities helps form the character of the Notre Dame graduate. The small size of the student body enables every student to participate in a variety of activities.

### Facilities

Include a chapel, library, science and computer labs, cafeteria, gymnasium, and lighted fields for football, soccer, baseball, softball and track.

### Academic Programs

Notre Dame offers more than 65 courses in 11 instructional fields, including a strong religious education program. Students may also participate in competitive athletics and numerous clubs and social events. The overall curriculum is built solidly around basic academic subjects, taught in progressive sequence and presented as college-preparatory courses. The core curriculum and graduation requirements meet the admission standards of virtually all U.S. universities.

### Graduation Requirements

4 credits (four years) in Religion, English, and Social Studies, 3 credits in Science and Math, 2 credits in Physical Education and a minimum of 7 credits in elective courses.

### High School Program

- **Religion:** The Word, Son of the Living God, Jesus Christ's Mission Continues in the Church, The Mission of Jesus Christ, Ethics, Catholic Social Teaching, Christian Life Styles.
- **Language Arts:** English I, II, III, Media, Journalism, Essay/Research, American Literature, and Drama
- **Social Studies:** World History, US History, Government, Consumer Economics, Sociology, and Contemporary US Issues.
- **Mathematics:** Basic Geometry, Algebra I and II, Pre-Calculus, Calculus, Math Analysis
- **Science:** Physical Science, Health, Biology, Chemistry, Physics, Anatomy and Physiology, and Environmental Science
- **Fine and Performing Arts:** Art (Drawing, Painting, Printing, Ceramics, Sculpture), Art Studio, Chorus and Concert Band
- **Foreign Language:** Spanish I, II, III, IV
- **Physical Education:** Regular PE classes, interscholastic sports programs, (soccer, baseball, softball, wrestling, swimming, tennis, track, football, golf, volleyball, cross country and basketball, swim team, cheerleading, dance team)
- **Guidance and Counseling:** Personal development, course selection, career exploration, college planning, scholarship assistance.

### Band

High School opportunities include jazz band and students have the opportunity to perform at music concerts and other programs throughout the school year.

### Clubs

There are a variety of High School clubs and organizations available in which students may participate, including Quiz Bowl, National Honor Society, Ecology Club, Student Council, Get A Grip, Ambassadors Club and Spirit Club, , Speech, Debate, Musical, Leo Club, Star Mentoring.

### Conferences and Evaluations/Report Cards

Students and parents can view progress reports and grades reports on-line through the JMC access. Parents are issued a password where grades are updated on a weekly basis. At the High School level, parents are encouraged to access progress reports, grades and report cards on-line. A parent password is required. Ineligibility for extracurricular activities is assessed on a weekly basis. Parent teacher conferences are scheduled in the fall with optional conferences held in the spring.

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**Confirmation:**

Confirmation is generally held in the spring for freshman students. Preparation for the reception of this sacrament requires each student to participate in at least one service project. Students must also write letters to their pastors stating why they wish to be confirmed and explaining what their service projects were.

**Graduation**

Graduation activities take place in late May and include a Baccalaureate Mass, Mom/Dad Banquet, Senior Awards ceremony, Marian Prayer Service and the Graduation ceremony for family and friends.

**Honors Recognition**

An Honors Brunch is held one time during each of the fall and spring semesters to recognize grade 9-12 students for their academic successes. An invited guest speaker also attends the brunch and offers students congratulations and encouragement in their school-based endeavors.

**Iowa Test of Educational Development**

The Iowa Assessment Test is a national exam given every fall to all students in grades 9-11. Reports of test results are sent home for parents to review. Those results contain comparisons of student performance at both the state and national percentiles.

**National School Lunch Program**

A free and subsidized lunch program is available with menus varying daily. Parents periodically deposit money in their child's lunch account. Bar coded lunch cards are issued to each student.

**Registrar Services**

The High School has a registrar available on campus to help students schedule classes and help parents regarding the college application process, financial aide opportunities and arrange on site visits with various college representatives.

**Vice Versa Dance**

Sponsored by the Student Council and held in November or December, this dance is traditionally one of role reversal, where the girls invite the boys to attend this pre-holiday dance.

**Homecoming**

During basketball season, the High School celebrates Homecoming with a variety of daily activities on campus.

**Prom and Promenade**

The prom is an annual springtime event hosted by the junior class with parent volunteer assistance. Promenade is the prelude to the prom, where couples are introduced as they walk across the stage. Students can then be photographed both professionally and by parents before the evening's dance.

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## Grades 6-8

702 S Roosevelt Avenue

Notre Dame Middle School

754-8431

Principal: Mr. William Maupin Assistant Principal: Ms. Judi Simon

The Notre Dame Catholic School System recognizes that education is a lifelong process, and that its school is a facilitator in encouraging each individual to grow in his/her knowledge and faith.

The educational program of the Middle School is designed to provide basic academics in progressively broader dimensions. Students are enrolled in a series of courses that teach them to master these basics. All courses are taught with a specifically Christian approach. This enables students to study and grow in their faith, and challenges them to live its principles. The goal is to educate students to become responsible adults, able to serve as an influencing Christian force in our society.

The Middle School classrooms include an art room, and science lab. Students also have access to the library, computer lab, cafeteria, chapel and gymnasium.

### **Staff:**

The Middle School teachers believe in the uniqueness of the individual. Through their expertise and dedication, the faculty encourages every student to strive for excellence, creating an atmosphere for growth, spiritually, academically and physically.

### **The Middle School Program:**

- **Religion:** Provides instruction in the Catholic faith (life and message of Jesus and the American Catholic experience), prayer experiences, school Masses, Reconciliation Services and retreat programs.
- **Language Arts:** English, Reading, Spelling (punctuation, vocabulary, phonics decoding and comprehension)
- **Social Studies:** World Geography, US History, Social Studies 6
- **Mathematics:** Review of basic skills, with emphasis on problem solving, use of estimation, pre-Algebra, and Algebra I, Math 6 and Math 7.
- **Science:** Life Science, Earth Science
- **Music:** Vocal music, Band, Jazz Band (optional), Band Lessons (optional), local performances, conference festivals and competitions.
- **Foreign Language:** Exploration of the Spanish Language.
- **Art:** Elements and principles of art (drawing, design, printmaking, watercolor and ceramics).
- **Physical Education:** PE classes emphasize basic skills, health and sports, including instruction and practice of leisure sports, such as bowling.
- **Enrichment Activities:** Students may participate in such area wide contests as Geography Bee and Math Bee, Middle School Student Council and S.T.A.R.S. Mentoring Program and the Teen Count Bank.

### **Band:**

Middle School band students have the opportunity to perform at music concerts and other programs throughout the school year.

### **Report Cards/Conferences/Evaluations:**

Periodic evaluations of student performance are held at all school levels. Middle School students have evaluations every week throughout the school year. Students and parents can view progress reports and grades reports on-line through the JMC access. Parents are issued a password where grades are updated on a weekly basis. Parents are encouraged to access progress reports, grades and report cards on-line. A parent password is required. Ineligibility for extracurricular activities is assessed on a weekly basis. Parent teacher conferences are scheduled in the fall with optional conferences held in the spring.

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**Iowa Assessment Tests:**

The Iowa Assessment Test is a national exam given every fall to all students in grades 6-8. Reports of test results are sent home for parents to review. Those results contain ratings of student performance at both the state and national percentiles.

**National School Lunch Program:**

A free and subsidized lunch program is available with menus varying daily. Parents periodically put money on their student's lunch card. The cards have a personal barcode associated with each student. Students are responsible for taking care of their card.

**School Pictures:**

During the first week of school professional photographers come to Notre Dame to take students' school pictures. Retake dates are also set in the late fall for those students who were absent or not happy with the way the pictures look. All dates are announced on the ND website.

**Teen Count Bank:**

The Teen Count Bank is staffed by middle school students under the supervision of a faculty advisor and staff from Farmers and Merchants Bank. The student staff serves as members of the Board of Directors and as tellers. Account applications are available in the school office and require a parent's signature (the student's social security number is also required). On bank day, students may deposit or withdraw money from their accounts. Contests and other incentives are offered periodically to encourage enthusiasm for banking and money management.

**Promotion/Class Trip – 8<sup>th</sup> Grade:**

This is a rite of passage celebrated by the 8<sup>th</sup> grade students as they transition to high school. This event takes place the night before the 8<sup>th</sup> grade class trip, which is generally the last day of school. The promotion consists of a prayer service for students and their families and is followed by a reception that is planned and prepared by the 7<sup>th</sup> grade students and their parents. An 8<sup>th</sup> grade dance follows the reception which is planned, prepared and decorated by the 7<sup>th</sup> grade parents. Eighth grade students spend the year raising money through a variety of fundraisers to pay for a day long trip to Six Flags which occurs on the last day of school. Parent volunteers provide supervision for the day long trip.

**6<sup>th</sup> – 7<sup>th</sup> Grade Class Outing:**

This end of the year celebration occurs on the last day of the school year. Students spend the day at the YMCA under parent supervision.

**Guidance Counseling/Registrar:**

A full time guidance counselor and part time registrar is on staff to oversee class scheduling, career investigation, academic guidance, state testing and to help students with personal growth and development.



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# Kindergarten through Grade 5

700 S Roosevelt Avenue

Notre Dame Elementary School

752-3776 or 754-4417

Principal: Mr. Bill Maupin Assistant Principal: Ms. Judi Simon

The Notre Dame Elementary School is equipped to meet the needs of young students with appropriately designed classrooms, a music room, library, computer lab, gymnasium and playground. Each classroom is equipped smartboards and we are a 1:1 school.

## **Basic Christian Education:**

Religious instruction is the heart of the education program, with special emphasis on the growth of sound Christian morals and values. The objective is to develop individuals who are well educated and prepared to fulfill their duties to self, family, community, church and God.

## **Age Requirements:**

In accordance with Iowa law, those entering Kindergarten must be 5 years old on or before September 15<sup>th</sup> in the year in which they enroll. Students entering the First grade must be six years old by September 15<sup>th</sup>. The student must provide a birth certificate, a baptismal certificate or other proof of age prior to beginning classes. Immunizations must be current to attend school.

## **The Elementary Program:**

### **BASIC ACADEMIC SUBJECTS:**

Mathematics; Science; Social Studies; Language Arts (reading, writing, phonics, literature, spelling and handwriting)

**RELIGION:** Classroom instruction on the Sacraments, Commandments, Creed, Scriptures; preparation for initiation into the Sacraments of Holy Eucharist and Reconciliation in 2<sup>nd</sup> grade; special Advent and Lenten observances; communal penance services; participation in Community Service activities to help develop the student's faith and sense of Christian responsibility and service.

**ART & MUSIC:** Art instruction and general music is provided in kindergarten through 5<sup>th</sup> grade and instrumental music starting in 5<sup>th</sup> grade.

**PHYSICAL EDUCATION & COCURRICULAR ACTIVITIES:** Notre Dame has certified P.E. teacher who focuses on a variety of activities stressing fitness. Interscholastic boys' and girls' basketball begins in grade 5.

**ENRICHMENT ACTIVITIES:** Participation in the Accelerated Reader Program; field trips; guest speakers.

**BAND:** Band is offered to students beginning in grade 5. Band students have the opportunity to perform at music concerts and other programs throughout the school year.

**HEALTH SCREENING:** Periodic screening for vision, speech and hearing impairments.

## **Homeroom Parents:**

Each fall the Parent Teacher Organization asks for volunteers to act as homeroom parents for grades K-8. Homeroom parents' duties include the coordination of parties in the classrooms throughout the year, and recruitment of volunteers to help at the homeroom booths at FunFest. Homeroom parents help students make ornaments for the trees that are decorated for the Christmas music program. Periodically throughout the year, the homeroom parents are asked to solicit parent help for various functions that may be happening at school.

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**First Communion/First Reconciliation:**

Second grade students prepare to receive the sacraments of First Reconciliation and First Eucharist. First Reconciliation is generally held in November. First Eucharist takes place in the spring.

**Honors Recognition:**

Students in grades 4 - 5 receive honors recognition every quarter. The Honor Roll is for students who have a B average or better. The Principal's Award is given to students who have displayed outstanding conduct and effort.

**Iowa Assessment Test:**

The Iowa Assessment Test is a national exam given every fall to all students in grades 2-5. Reports of test results are sent home for parents to review. Those results contain ratings of student performance at both the state and national percentiles.

**Kindergarten Round-Up:**

In early March, Burlington Notre Dame holds a Kindergarten Round-Up to pre-register children for the fall semester. At round-up time, parents may visit the classroom, meet with staff and learn about the kindergarten program.

**National School Lunch Program/Playground Supervision:**

A hot lunch program is available with menus varying daily. Notre Dame offers a daily hot lunch program following the guidelines of the national school lunch program. A free or subsidized lunch is available for qualifying families. Elementary lunch is divided into two periods, K-2 and 3-5. Parents have the opportunity to volunteer as recess supervisors.

**Report Cards/Conferences/Evaluations:**

Students receive report cards quarterly and at midterm and can be accessed online via JMC through the school website. Periodic evaluations of student performance are held at all school levels. Parent/Teacher conferences are scheduled in the fall with optional conferences offered in the spring. Parents are encouraged to view student progress, midterm reports and report cards online through the JMC access program. Parents are assigned a password for this online access.

**School Pictures:**

Each fall and spring professional photographers come to Notre Dame to take school pictures with a retake date available at a later time.

**Uniform Sales:**

Mother Goosebumps of Galesburg is a provider of our school skirt and jumper uniforms. Each August, before the start of school, the company has an on campus uniform sale for Kindergarten through grade 5 students. Pants and shirts are also available at area department stores.

**Jean Days:**

This casual dress day happens periodically throughout the year. Monthly calendars/newsletters provide the exact dates. Jeans may be worn if they are in good condition and suitable for school. Clothing with offensive words or graphics may not be worn. If a student's attire is deemed unacceptable, parents will be notified and a change of clothes will be required.

**Kids Count Bank:**

The Kids Count Bank is staffed by 4<sup>th</sup> and 5<sup>th</sup> grade students under the supervision of a faculty advisor and staff from Farmers and Merchants Bank. The student staff serves as members of the Board of Directors and as tellers. Account applications are available in the school office and require a parent's signature (the student's social security number is also required). On bank day (once a week) students may deposit or withdraw money from their accounts. Contests and other incentives are offered periodically to help encourage enthusiasm for banking.

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## Extended Day Care

(Located in Notre Dame Elementary School)

752-4274

The "7-6 Extended Day Program": A before and after school "Extended Day Care" program offers a state-licensed child care program for Burlington Notre Dame students in preschool through grade 6.

**The Program** is staffed by a director with State of Iowa credentials and an aide. The program strives to provide individual attention, security, consistency, and fair treatment for children of working parents. The center provides toys and activities for the children as well as areas for them to do school work if preferred.

**Hours:**

The program is an extension of the child's day and follows the yearly school calendar. Hours are: 7:00 am – 5:30 pm. A summer program is available for any area children age 3- grade 6. Hours of operation are from 7:30 am. – 5:30 pm.

**Food:**

Fees include a light breakfast and a nutritious after school snack. Preschoolers who attend the day care have the option of participating in our lunch program.

**Fees:**

Registration fee is \$20 per family. Hourly fees may be obtained by calling the program director at 752-4274. Hourly fees are payable at the end of each week. If a family uses the daycare program during the school year, there is no additional registration fee to use the summer program. A summer activity fee is charged per child attending the summer program.

**Registration Procedures:**

A pre-registration is held in the spring of the year. Final registration is conducted during our annual Elementary School Open House prior to the beginning of school. New families may register at any time by calling 752-4274. When parents register their children, they should be prepared to provide:

- A schedule of the days and times each child will be attending the Center.
- Emergency information – parent and/or guardian home and work telephone numbers and physician's name and telephone number.
- Names of the person or persons who will bring the child/children to school and pick them up. Staff members will release children only to an authorized person.

**Please Note:** Your child may not bring toys from home. Appropriate and acceptable behavior must be followed to maintain enrollment in the program.



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## Little Nike Preschool

(Located within the Burlington Notre Dame Elementary School)

700 S Roosevelt Avenue

754-4417

**The Little Nike Preschool strives to:**

- Develop positive attitudes among children about learning and school
- Promote the total development of the pre Kindergarten child, including social, emotional, physical and cognitive skills
- Help each child realize his or her importance in God's world

**Program:**

The curriculum includes art, circle time, learning activities, religion, development of gross and fine motor skills, music, physical education, storytime, supervised play and snack time. All age levels participate in a variety of off-campus field trips.

**Schedule:** Little Nike Preschool offers a variety of session times and days for both 3 and 4 year old students. Three year olds attend 2 days per week, while 4 year olds have a choice of 3 day or 5 day programs. Program days/times may vary from year to year.

The three-year old program has a maximum of 12 students per class and the four-year old program has a maximum of 18 students per class.

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**Staff:**

Each class has one teacher and one aide. The program and staff are licensed by the Department of Human Services. Physical education is taught by a certified teacher.

**Registration:**

Preschool round-up/registration is conducted in early March. Both programs follow the age requirements set by the State of Iowa – children must be 3 or 4 years old by September 15<sup>th</sup> to qualify for the desired program.

**The Pre-Registration process for 3 yr. and 4 yr. old preschool is as follows (for the following year):**

January 1 – Current preschool students have the first opportunity to pre-register for the following year, followed by Burlington Notre Dame Parents and parishioners of Divine Mercy Parish. A registration fee of \$25 and completed registration form is required to secure your child’s place in a particular preschool class.

February 1 – Pre-registration is open to the general community.